



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [WWW.DPR.DELAWARE.GOV](http://WWW.DPR.DELAWARE.GOV)

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF VETERINARY MEDICINE</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, January 11, 2011 at 1:00 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware Conference Room A, second floor of the Cannon Building
<b>MINUTES APPROVED:</b>	February 8, 2011

**MEMBERS PRESENT**

Rachel Longfellow, LVT, President  
Craig Metzner, DVM, Vice-President  
Courtney Manetti, VMD (1:19 p.m. to 2:56 p.m.)  
Kimberly S. Vincent, Public Member  
Roberta Jackson, VMD

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Heeney, Deputy Attorney General (by phone)  
Kay Warren, Deputy Director, Division of Professional Regulation  
Gayle Melvin, Administrative Specialist III

**MEMBERS ABSENT**

Lynn Nellius, LVT  
Lena Corder, Public Member

**ALSO PRESENT**

Dr. Heather Hirst  
Dr. Regina Jensen  
Dr. Victoria Boyd Kyle

**CALL TO ORDER**

Ms. Longfellow called the meeting to order at 1:04 p.m.

## **REVIEW OF MINUTES**

The Board reviewed the minutes of the November 9, 2010 meeting. Dr. Metzner made a motion, seconded by Ms. Vincent to approve the minutes. The motion was unanimously carried.

## **HEARINGS**

The Board rescheduled the hearings for Case No. 28-07-09 against Dr. Jehu Layfield and Case No. 28-12-09 against Kelly Plaches for February 8, 2011 at 11:00 a.m.

## **UNFINISHED BUSINESS**

### **Sign Final Order from Hearing Held for Dr. Daryl Burmeister Regarding the Board's Denial of his Application for Licensure as a Veterinarian**

The final order from the hearing held for Dr. Daryl Burmeister regarding the Board's denial of his application for licensure as a veterinarian was signed by Board members.

### **Discussion of House Concurrent Resolution No. 57**

The Board felt that some of the issues in House Concurrent Resolution No. 57 may be addressed in the discussion on the proposed revisions to Title 3. Dr. Metzner made a motion, seconded by Dr. Jackson to table the discussion of House Concurrent Resolution No. 57 until the March meeting. The motion was unanimously carried.

## **NEW BUSINESS**

### **Presentation by Heather Hirst, State Veterinarian: Proposed Revisions to Title 3, Chapter 80: Draft Regulations for Euthanasia of Animals Held in Animal Shelters; and Comments to Draft Regulations**

Board members had received a copy of proposed revisions to Title 3, Chapter 80, draft regulations for euthanasia of animals held in animal shelters and comments to the draft regulations from Dr. Heather Hirst. Dr. Hirst was present to discuss these documents with the Board. Section 8001 (1) (5) was discussed. Proposed language will be added regarding the "certified lay person" designation being phased out. It was agreed that the effective date would be 18 months from the enactment date. Rule and Regulation 2.2.2 was reviewed and Board members agreed that this is indirect supervision. Rule and Regulation 3.0 was reviewed and the title may need to be changed depending on the outcome of the proposed revisions to the statute. It was also decided to change 3 years to 2 years in Rule and Regulation 3.2. Board members answered additional questions from Dr. Hirst. Dr. Hirst will prepare a third draft and will provide a copy to Board members for review at the next meeting. Dr. Hirst also indicated that she will attend the next meeting.

### **Ratification of Application for Veterinary Technician Licensure by Examination**

Ms. Longfellow made a motion, seconded by Dr. Metzner to ratify the following person for veterinary technician licensure by examination:

Mary Kondracki

The motion was unanimously carried.

Ratification of Application for Veterinarian Temporary Permit

Ms. Longfellow made a motion, seconded by Dr. Metzner to ratify the following person for a veterinarian temporary permit:

Robert Brawer

The motion was unanimously carried.

Ratification of Applications for Veterinarian Licensure by Reciprocity

Ms. Longfellow made a motion, seconded by Dr. Metzner to ratify the following persons for veterinarian licensure by reciprocity:

Annamarie Lange  
Tara O'Brien  
Meghan Wood  
Matthew Jurikson  
Carolyn Thomson  
Shelby Reinstein  
Stacey Cordivano  
Billy Smith

The motion was unanimously carried.

Review of Applications for the VTNE

Dr. Metzner made a motion, seconded by Dr. Jackson to approve the following persons to sit for the VTNE:

Brandon Laufer  
Theresa Smith  
Rose Gates  
Jessica Erace  
Monica Byers  
Lisa Sparks  
Alba Salcedo  
Sundra Morrow  
Kimberlee Astin  
Mary Drolette  
Lindsay Schnopp  
Brian Laycock

The motion was unanimously carried.

The application of Alison Hearne was reviewed. Dr. Metzner made a motion, seconded by Dr. Manetti to table this application and request that Dr. Richard Marrinson provide the exact dates of employment for Ms. Hearne. The motion was unanimously carried.

Dr. Metzner made a motion, seconded by Ms. Vincent to approve the following persons to sit for the VTNE pending receipt of the noted information:

Michelle Sametz – clarification of question #2 on the application  
Vanessa Galego – completion of question #12 on the application  
Tori Schwab – completion of question #16 on the application

The motion was unanimously carried.

#### Review of Application for Veterinarian Licensure by Reciprocity

Ms. Longfellow made a motion, seconded by Ms. Vincent to approve the following person for veterinarian licensure by reciprocity:

Lin Klein

The motion was unanimously carried.

#### Review of Applications for Reinstatement of Veterinarian License

Dr. Metzner made a motion, seconded by Ms. Longfellow to approve the following persons for reinstatement of their veterinarian license:

Victoria Kyle  
Ellen Davison

The motion was unanimously carried.

#### Review of Application for the NAVLE

Ms. Vincent made a motion, seconded by Ms. Longfellow to approve the following person to sit for the NAVLE:

Traniece Figgers

The motion was unanimously carried.

#### Review of Continuing Education Requests

Dr. Manetti made a motion, seconded by Dr. Jackson to approve the following continuing education request:

Delaware Department of Agriculture, Poultry and Animal Health Section  
Foreign Animal Diseases for Practitioners – 3 hours

The motion was unanimously carried.

Dr. Manetti made a motion, seconded by Ms. Vincent to table the continuing education requests from the Chi Institute for further review by Dr. Manetti. The motion was unanimously carried.

Review of Memorandum from AAVSB Regarding Candidate Nominations for Upcoming Open Positions Including AAVSB Board of Directors, NBVME Representatives and the 2012 Nominating Committee

Board members received a copy of the memorandum from the AAVSB regarding candidate nominations for the upcoming open positions including AAVSB Board of Directors, NBVME representatives and the 2012 Nominating Committee. If any member is interested, they should notify Ms. Melvin.

Status of Complaint

Complaint No. 28-13-10 – Closed (Dr. Manetti was the contact person.)

Review of Documentation from Licensees Selected for Audit

Dr. Metzner made a motion, seconded by Ms. Vincent to accept the audit documentation from the following licensees:

Camille Scholts  
Rebecca Borntreger  
Brooke Bell  
Caroline Wieczorek  
Jeffrey Rubin  
Frederick Rock  
Geraldine Kaufman  
Charles Reid  
David Laxton  
Judith Shoemaker  
Kimberly Chappell

The motion was unanimously carried.

Dr. Metzner made a motion, seconded by Dr. Jackson to request additional information from the following licensees:

Daniel Hume  
Amanda Lawrie  
Curtis Baughman, Jr.  
Alfred Rayne

The motion was unanimously carried.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business brought before the Board.

**PUBLIC COMMENT**

There was no public comment.

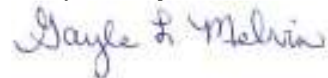
**NEXT SCHEDULED MEETING**

The next meeting will be held on Tuesday, February 8, 2011 at 10:00 a.m.

**ADJOURNMENT**

There being no further business, Dr. Metzner made a motion, seconded by Ms. Longfellow to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 2:56 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Gayle L. Melvin". The signature is written in a cursive, flowing style.

Gayle L. Melvin  
Administrative Specialist III